

RULES & REGULATIONS OF HOCKEY CHANDIGARH

HOCKEY CHANDIGARH herein after referred to as the Society shall be governed by its Memorandum of Association and these Rules and Regulations.

1. INTERPRETATIONS / DEFINITIONS

The abbreviation or the terms used anywhere in these Rules, unless the context otherwise require:-

1. "Hockey" shall mean the game played as per the Rules framed by International Hockey Society.
2. "FIH" shall mean the International Hockey Federation of Lausanne, Switzerland.
3. "AHF" shall mean the Asian Hockey Federation
4. "IOA" shall mean the Indian Olympic Association
5. "HI" shall mean the Hockey India.
6. The Society shall mean "Hockey Chandigarh
7. "Hockey Chandigarh" shall mean the Society formed by this constitution.
8. "Constitution" shall mean the Memorandum of Association, Rules & Regulations and Bye Laws of Hockey Chandigarh.
9. "Player" shall mean any person who takes part in any event approved and or controlled by Hockey Chandigarh and or its members.
10. "Bye Laws" shall mean the laws made in accordance with the provisions of these Rules and Regulations.
11. "Member" shall mean any „Club / Unit / Institution accepted for Membership under the provisions of these Rules and Regulations. Subscribers to the Memorandum of Association of the Society shall also be considered as Members till Clubs / Units / Institutions become members in excess of ten in number.

12. "General Council" shall mean the group of members constituted under the provisions of these Rules and Regulations.

13. "Office Bearer" shall mean the officers Specified as per the provisions of these Rules and Regulations.

14. "Executive Board" shall mean the Board constituted as per the provisions of these Rules and Regulations.

15. "Committees" shall mean the different Committees formed as per the provisions of these Rules and Regulations.

16. "Affiliation Committee" Shall mean Affiliation Committee formed as per the provisions of these Rules and Regulations.

17. "Event" shall mean a match, tournament or competition approved and or controlled by Hockey India or its members.

18. "Financial Year" - The period commenced from 1st day of April and ending on 31st day of March.

19. "Proper Law" shall mean Laws of the Country / UT Chandigarh

20. "Rules of Hockey" shall mean the Rules framed and adopted by the FIH from time to time.

2. MEMBERSHIP

A. Eligibility

All application of membership must be In writing in the form and containing the information required by the Executive Board from time to time.

(i) The Membership of the "Hockey Chandigarh" shall be open to the under mentioned subject to the approval of the General Assembly.

a) Clubs of Hockey :- The Clubs formed in the union territory to conduct, control and promote the game of Hockey in the State / Union Territory both Men & Women.

b) Board/Institution:- Any organization / Institution or all India charter from public or private sector working for the development of hockey in the country where the office bearers are duly elected on a periodical basis without voting rights.

(ii) Upon the acceptance of membership of not less than Ten (10) members under the Rules and Regulations of Hockey Chandigarh, the signatories to the Memorandum of Association of the Society shall cease to be members automatically.

B. Grant of Membership / Affiliation

1. Executive Board shall form three members Affiliation Committee from amongst its members who shall be responsible for accepting applications, scrutinizing them and recommending for membership.

2. On the recommendations of the Affiliation Committee, Executive Board will grant temporary membership to the applicant.

3. Executive Board shall recommend, if it found bonafide, to the forthcoming General Council, for permanent membership of the temporary members admitted by it. On approval of the General Council, the temporary member shall be granted permanent membership of the society.

C. Membership / Affiliation Fee

The Membership / affiliation fee from the members will be payable for the different categories as follows:-

- | | |
|---|--------------------------------------|
| 1.Club / Institution / Units Affiliation Fee: | Rs. 200/- for provisional membership |
| | Rs. 200/- for permanent membership |
| Renewal Fee : | Rs. 100/-yearly |

D. Defaulters & Disaffiliation

Any unit will be considered as defaulter in case it is:

- a) Not depositing the requisite Affiliation / Membership / Renewal fee in time
- b) Working against the aims & objects of Hockey India causing harm to the game of Hockey.
- c) Not sending the teams in the scheduled hockey championships being organized by "Hockey Chandigarh
- d) Encouraging doping or not having checks and controls over doping in their territory.

- e) Any member covered under any clause mentioned above in Clause 4 (a) to 4 (f) will be considered as defaulter and would be liable for dis-affiliation.

E. Re-affiliation

1. Any member dis-affiliated may apply for re-affiliation of the same to the Executive Board.
2. The Executive Board shall have sole right to take appropriate action and report to General Council.

3. GENERAL COUNCIL

The General Council shall be consisting of members duly affiliated to the "Hockey Chandigarh".

Each Member Unit, Club / Institution duly affiliated, as provided in these Rules & Regulations be represented by their President and Secretary or their authorized representatives.

Each Member Board / Institution duly affiliated, as provided in these Rules & Regulations shall be represented by their President or Secretary or one authorized representative of the same.

4. MANAGEMENT

The Management of the affairs of the administration and enforcement of its rules, regulations and bye laws shall be vested in the Executive Board.

a) Executive Board

1. The Executive Board of Hockey India shall consist of 12 Office Bearers and 5 Executive Members Elected by the General Council.
2. It shall be mandatory that out of total 17 (seventeen) members of the Executive Board at least 40% of the members shall be of either gender

b) Office Bearers

- | | | |
|--------------------------|---|--|
| 1. President | : | 1 (One) |
| 2. Senior Vice President | : | 1 (One) |
| 3. Vice President | : | 4 (Four) Two each from both the Gender |
| 4. Secretary General | : | 1 (One) |

5. Joint Secretary : 4 (Four) Two each from both the Gender
6. Treasurer : 1 (One)

c) Election

1. Election shall be held once in four years at the Annual General Council Meeting to elect the Executive Board from amongst the representatives of the Members.
2. Elections may be held before the due date, but the tenure will be Summer Olympic to Summer Olympic year.

d) Tenure

Office bearers and members of the Executive Board of the Society may hold office as such for one or more terms of 4 years each by obtaining simple majority vote of the members present and voting in election.

e) Holding e Office

No office bearer of the Society shall be eligible to be the office bearer simultaneously of any other National Sports Organization, except COA / IOA any other multiple discipline association.

f) Vacancies

1. The office of a member of the Executive Board (including that of an office bearer) shall fall vacant-
2. If the organization he represents ceases to be a member or he ceases to be a member of that Member Organization.
3. If he resigns his office by a notice in writing to the President and his resignation is accepted by the President.
4. By death
5. The Executive Council shall have power to fill up vacancy so caused (article 17 to iv), by co-option from among the representatives to the Council and that will remain good until the next election.

5. POWERS, FUNCTIONS & DUTIES

A) General Council

1. To formulate the policy and principles on which the function of the society will be carried out.
2. To carry into effect the object of the society.
3. To hold election of the office bearers and Executive Members every four Year in accordance with the rules and regulations of the society
4. To admit membership of any organization eligible for affiliation under the constitution.
5. To take decision regarding continuing/discontinuing its affiliation with any other organization.
6. To raise the fund to the society and to hold the same and to control and administer the properties of the society.
7. To impose or enforce the penalty or disciplinary action for any violation of the rules and regulations of the society.
8. To appoint auditor to audit the books of accounts of the society and certify the balance sheet.
9. To consider and adopt the Annual report, Statement of accounts and sanction the budget estimates of the society.
10. To institute locate conduct and manage all Championships pertaining to hockey in UT, Chandigarh.
11. To appoint sub-committee and when necessary
12. To appoint Selection Committee, to select the Chandigarh Contingents or players for coaching camps or to constitute the team.
13. To amend constitution as and when considered necessary.
14. To explain and interpret the rules and regulations of the society and to take decision on any point if not covered under the constitution.

15. To have powers to frame by laws and rules and regulations which not inconsistent with the constitution

16. To consider the Annual Report Prepared by the Secretary General and Annual Audited Statement of Account by the Treasurer and submit the same for approval and adoption by the General Council.

B) Executive Board

1. To carry out the objective of the Hockey Chandigarh specified in the Memorandum of Association.

2. To conduct the general management and direction of the General Council during the interval between the meeting of the General Council and report all the decisions and action taken for its approval.

3. To manage, supervise and administer the funds of the society as delegated by the General Council.

4. To prepare and submit the scheme for development of the Hockey In UT Chandigarh.

5. To decide cases of indiscipline / misconduct / protest/ breach of regulation by the affiliated member or any individual and impose suitable penalty subject to his right to appeal to the General Council.

6. To fill in vacancy / vacancies in the Executive Board.

7. To nominate the Secretary General or any other member or members to act on behalf with fully authority to sign any deed or document or to give valid and effectual discharge as If all the members of the Executive Council have been acting jointly.

8. To fix up the passage money and other expenses necessary for representatives of the Society to attend meeting of HI or any other body.

9. To Provide building, premises, Furniture, apparatus and other means needed for carrying out work of the Society and to frame the rules therefore.

10 To enter into, vary, carry out and cancel contracts on behalf of society.

11. To explain, define and interpret the provisions of this constitution when disputed.

12. To exercise such other powers and to perform such other duties as may be assigned to it by the Assembly.

13. To select the Chandigarh contingents for participation in any tournament / championships.
14. To organize coaching camps, clinics, independently or in co-operation with other agencies like Sports Authority of India, Hockey India.
15. To do all such acts and things as are incidental or conducive to the doing of the foregoing acts or any of them.
16. To purchase moveable and immoveable properties for and on behalf of the HOCKEY CHANDIGARH.
17. To sell, discard or transfer any property of HOCKEY CHANDIGARH
18. To appoint office staff as per requirement.
19. To appoint committee / committees with specific task assigned to them as and when needed and also to define the duties of the committee.
20. To collect, procure, accept and receive subscriptions, donations, gifts and endowment and raise funds by adopting all lawful means for the society.
21. To invest the funds of the society in such manner as the Executive Board may deem fit.
22. To co-opt any expert or specialist for any purpose as and when necessary without any voting right.
23. To deal with all permanent and temporary appointments, as well as dismissal or suspension of its office staff.
24. To prepare, modify and implement administrative and financial guidelines for the Society.
25. To delegate any of its powers to any (Special Purpose) Committee.
26. To suspend any Member organization or Player from their participation in National or international competitions for such period as shall be stated in its decision which later on has to be ratified by the General Count,

C) Committees

The President will define the powers, functions and duties of all Committees as and when formed.

D) President

I) To determine the dates, venue & time of the Executive Board, General Council or any other meetings as deemed fit to fulfill the aims & objective of the society.

II) To preside over all the meetings of Executive Board, General Council or all other meetings determined by him. And to have a casting vote.

III) To act as the Constitutional and Executive head of the Society for the execution / implementation of the rules, regulations and bye laws of the society to achieve the aims & objectives of the same.

IV) To ensure that the financial position of the society is sound and no unauthorized expenditure shall be included. The president shall be authorized to sanction expenditure up to any limit for any item not included in the budget. Expenditure in the excess of this amount will be sanctioned by the Executive Board.

V) In case of emergency, the President will have full power to issue order / orders, which may subsequently be confirmed by the Executive Board or General Council as the case may be.

3. To make all payments of the Society after the connected bills and vouchers have been duly checked by him and passed for payment by the Secretary General.

4. To deposit all money as and when received from the Secretary General or any other sources into accounts of the Society with banks.

5. To maintain the books of accounts of the Society.

J) Members

I) All affiliated Organizations of the Society shall abide by the Rules and Regulations. They shall be responsible for conducting State/Board Championships / Tournaments, sending the teams for all the National level Tournaments.

II) Each affiliated Organisation shall be directed by its own activities, conduct its tournaments and control its Teams in accordance with the principal set forth in the rules and regulations and by-laws of the Society.

III) Any penalty imposed by any Organisation affiliated to the society or any of its members for any infraction of the principles set forth in its rules, regulations and bye-laws shall be honoured by other affiliated members.

IV) Disciplinary action, whenever taken, against members in its jurisdiction shall be reported by it to the Secretary General of the Society for record and information to other affiliated organizations within ten days of action having been taken. An appeal against such action of the affiliated Members shall lie with the Executive Board.

V) If any unit fails to send its team in State Championship / Tournaments being organized by Hockey Chandigarh they will automatically stand disaffiliated.

6. MEETINGS

A. Annual General Meeting

i) The Annual General Meeting of the General Council shall be held every year at a place, date & time to be decided upon by the President. As far as possible the meeting shall be held by rotation at different places.

ii) The agenda of the Annual General Council Meeting shall also include:

a) Confirmation of the minutes of the previous Annual General Council Meeting and of the Special General Council Meeting, if any.

B) Consideration and adoption of the Secretary General's annual report on the working of the society.

c) Consideration and passing of the Audited Statement of Accounts of the year and the budget for the next year to be submitted by the Treasurer.

d) Appointment of Auditors and fixing the, remuneration.

e) Election of the Executive Board, office bearers If due).

f) Consideration of the Annual Hockey calendar.

g) Amendment(s) to the constitution (if any).

h) Any other business of which due notice has been given.

l) Any matter affecting the welfare of the Society which the President may bring or allow to be brought before it. This will include discussion about development activities and analysis of programs and policies of the Society. President can call meeting on telephonic message.

B. Special General Council Meeting

Special General Council Meetings may be summoned at any time by the President at his discretion and shall be converted by the Secretary General.

C. Emergent Meeting

Not with standing anything in the constitution, an Emergent Meeting of the General Council may be convened by the Secretary General, ,If decided by the President on urgent specific matters.

D. Executive Board Meeting

- I) Executive Board meeting shall be held at least twice in a Year.
- II) Executive Board meeting may be called by the President if and when needed and will be called as Special Executive Board Meeting.
- III) President may call an Emergent Executive Board meeting.

E. Notice and Quorum for Meetings

a) In convening Meetings, the notice period and quorum, as given hereunder, shall be observed:

<u>Meeting</u>	<u>Notice Period</u>	<u>Quorum</u>
I) Annual General Council Meeting	10 Clear Days	51% of the Members entitled to vote
ii) Special General Council Meeting	7 Clear Days	One third of Representatives
iii) Emergent General Council Meeting	3 Clear Days	One fourth of the Members

IV) Executive Board Meeting	7 Clear Days	7 Representatives
V) Special Executive Board	3 Clear Days	7 Representatives
VI) Emergent Executive Board Meeting	3 Clear Days	7 Representatives
VII) Committee Meetings	3 Clear Days	3 Representatives

Note: "Clear" means from the date of posting / by telephone / by fax. , The notice can be sent either by post (UPC) or by FAX, if possible.

b) On any issue of very urgent nature and under special circumstances when a meeting of the Executive Board cannot be convened, the Secretary General may obtain the approval of the members of the Executive Board/General Council (as the case may be) by circulation and act accordingly. Provided that majority of members favor the proposal so circulated. But such cases must be Placed at the next meeting of the Executive Board/General Council (as the case may be) for formal ratification and record.

F. Voting :

I) The Club / Institution / Organization member as per clause 2 (1) a shall have two vote in the General Council

II) Any affiliated unit of the society which fails to conduct its election will not be eligible to vote. Authorized members of that unit can attend the meeting but without a right to vote.

Ijj) Temporary members, Boards and Institutions admitted as members of the society shall not have voting rights.

G. SOURCE OF INCOME

The fund of the Society shall consist of:

(i) Affiliation fee

(II) Donations

(III) Aid / Grants from government, semi government, national and international institution and Associations.

(iv) Sponsorship fee

(v) Prize Money

(VI) Interest from Banks

8. BANK ACCOUNT

The bank account of the Society shall °operated by the Treasurer with the President 'and Secretary General jointly or severely or as decided by the Executive Board.

9. AUDIT

The accounts of the society shall be audited at least once a year by an auditor appointed by the Governing Council.

10. AMENDMENTS OF MEMORANDUM, RULES AND BYE LAWS

I) The 'Assembly shall have power to alter, extend or abridge the purpose which the Society is established as stated in the Memorandum of Association in the manner provided for in section 12 of the Societies Registration Act (XXI of 1860).

II) No amendment shall be made to these rules except at the Annual or Special General Council Meetings unless supported by two - third of the representatives present and voting. The Bye - laws can be amended at a meeting of the Council convened for the Purpose.

III) HOCKEY CHANDIGARH will also abide by the changes, if any, made in the Hockey India constitution from time to time.

11. FORCE OF THE BYE — LAWS

For all the purpose of the bye laws made under the rules of the Society as provided for in this constitution shall have the same force as of the rules in the constitution.

12. RESIDUARY POWERS

Any matter not provided for in these rules shall be dealt with by the General Council.

13. LEGAL PROCEEDINGS UNDER SECTION 6 OF THE ACT,

The Society may sue or be sued in the name of the Chairman as per the provisions laid down under the Societies Registration Act, 1860 as applicable to UT Chandigarh.

14. ANNUAL LIST OF THE GOVERNING BODY

Once in every year a list of office bearers and members of the Executive Board shall be filed with the Registrar of Societies, UT Chandigarh required under section 4 of the Societies Registration Act, 1860 as applicable to UT Chandigarh.

15. APPLICATION OF THE ACT

All the provisions under all the sections of the Societies Registration Act, 1860, as applicable to UT Chandigarh, shall apply to the Society.

16. DISSOLUTION

I) The Society may be dissolved at the general meeting specially called for the purpose either by the Council or upon requisition of two - third number of members, provided that majority of members present, vote for the same.

II) If, upon the dissolution of the Society there shall remain after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed amongst the members of the Society or any of them but shall be given to the society carrying on similar objects on such terms and conditions to be determined by votes or majority of members present personally or in default thereof as the appropriate Court or Union Government may determine on that behalf.

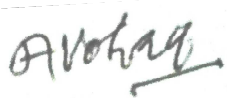
III) Dissolution shall be as per provision laid down under section 13 and 14 of the Societies Registration Act, 1860, as applicable to UT Chandigarh.

Essential Certificate

It is Certified that this is a correct copy of the Rules and Regulations of the Society.



President



Secretary



Treasurer